

# *A Message from the 4-H Office*

Dear 4-H Leaders and Parents,

Welcome to the new 4-H year. Staff and leaders have devoted a tremendous amount of time and work to ensuring that your children have a great 4-H experience this year.

To have that great 4-H experience, each of you must take responsibility for keeping informed of the many opportunities in your club and the county, as well as those at the state and national levels. It is your responsibility to be aware of the events, activities, opportunities, due dates, policies, procedures, etc. To do that, **it is REQUIRED that you read**

1. The monthly editions of Clover Lines [http://ceventura.ucdavis.edu/news/Clover\\_Lines/](http://ceventura.ucdavis.edu/news/Clover_Lines/)
2. Your club's newsletters
3. The Ventura County 4-H website [http://ceventura.ucdavis.edu/Youth\\_Development/](http://ceventura.ucdavis.edu/Youth_Development/)
4. E-mails from the 4-H Office
5. E-mails from your club leaders

Due to limited 4-H Office staffing, caused by state and county funding cuts, furloughs, and staffing cuts, **it is REQUIRED that you look to**

1. Your project leaders for answers to your questions. If your project leader does not have the answer, they will
  - a. Contact your club leader. If the club leader does not have the answer, they will
    - i. Contact the 4-H Office. Once your club leader has obtained the answer to your questions, they will provide the information to your project leader and you.

Also due to limited 4-H Office staffing, **it is extremely important that you** have patience in our returning your voice-mail messages and in replying to your e-mail messages; we promise to respond as quickly as we can, although it may take a day or two. Multiple e-mails, voice-mails and phone calls from several people regarding the same issue create further response delays to everyone.

Each Youth Member and each Adult Volunteer enrolling/re-enrolling must complete and submit this form with the rest of the enrollment paperwork to your club leader / enrollment specialist, indicating that you understand the importance of keeping informed about the 4-H Club Program.

\_\_\_\_\_  
PRINT YOUTH OR ADULT VOLUNTEER NAME

\_\_\_\_\_  
PARENT/GUARDIAN OF YOUTH OR ADULT VOLUNTEERSIGNATURE

\_\_\_\_\_  
DATE